



Jordan – Amman



0795633993



Raya_sh90@hotmail.com

PERSONAL INFORMATIONS:

Birth of date: OCT - 10th – 1990.

Gender: Female.

Nationality: Jordanian.

OBJECTIVE

Seeking to grow with a leading organization that utilizes my abilities to the fullest extent possible, helping me realize and develop my potential and be a part of a team that scales great heights through continuous learning process and utmost dedication.

RAYA MAHMOUD ABU-SHWEIMAH

EXPERIENCE

2012 – 2019

In the sales department

Company Name: Jordan poultry processing and marketing Co.PLC (Hammoudeh Poultry).

Position: Sales System Administrator:

- Supervising the development of the sales system (Van Sales) with programming companies.
- Follow up the work of the sales representatives.
- Preparing all reports of the sales department.

EDUCATION

Al-Balqa` Applied University

2009 – 2012 Management Information Systems.

LANGUAGES

- **Arabic** - native language.
- **English** - good written & spoken

PERSONAL SKILLS

- Team Work
- Communication
- Computer skills (Microsoft office)
- Problem-Solving
- Creativity
- Good time management



TRAININGS

- Sales and marketing skills course (2014)
- Human development course (2012)

HOBBIES AND INTERESTS:

- I enjoy reading books & novels.
- Solving puzzles.
- Writing thoughts.

REFERENCES

- The director of the sales department:

Muath Faisal Jebri

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