

(CV)



### Personal Information

**Name:** Laith Abdullatif Ibrahim Al-Raiey

**Date of Birth:** 12/07/1990

**Material:** Single

**Gender:** Male

**Address:** Jordan, Zarqa, 13110, Madinat Al-Sharq, 2<sup>nd</sup> Stage, 8<sup>th</sup> Bldg,  
Near Zarqa Private Females School.

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### Objectives

- A self-motivated active person with a wide range of experience with a multi-functional work who is eager always to learn with ability to work with teams and multi-cultural environment, determined to achieve the goals.

### Work Experience

- **Hayat Pharmaceutical Industrial Company, Sahab - Amman - Jordan:**

**From (01/07/2014) To (04/06/2015):**

- **01/07/2014 To 23/08/2014:** Sales Officer in Sales & Marketing Department,

**Duties:** Coordinate with the determined departments to achieve the selling process, Resolve and maintain any issues and complains faced by clients, Meet the monthly targets determined, Keep clients up-to-date with the latest products and sales information and renew contracts.

- **24/08/2014 To 04/06/2015:** Freight & Clearance Officer in Procurement (Purchasing) department.

**Duties:** Collect all required documents from the determined departments and coordinate with their purchases, Communicating with internal and external suppliers, Follow up required security approvals from related authorities, Arrangements between clearance companies and warehouses and follow up delivery to warehouses.

- **Jordan Islamic Bank, Zarqa - Jordan:**

**From (01/08/2012) To (31/08/2012):** Training Program in Customers Service Department.

### Education

- **Master Degree** in Business Administration / Management,

**From** Al Al-Bait University, Al-Mafraq - Jordan,

**Date:** 09/2015 – 10/2018

**GPA:** 76.5

**Thesis Title:** Impact of Supply Chain Management Practices in Achieving Competitive Advantage at Food Industrial Companies in Jordan.

- **Bachelor Degree** in Management Information Systems (MIS),  
From The World Islamic Sciences and Education University, Amman - Jordan,  
**Date:** 03/2009 – 06/2013 **GPA:** 75.7  
**Graduation project:** Electronic Marketing - Mobile Marketing.
- **High School Degree** – (Tawjihi) in Information Technology,  
From Al-Shamelah School - Ministry of Education – Zarqa, Jordan,  
**Date:** 03/2009

### **Languages, Skills And Competencies**

- **Languages:**
  - Arabic: Native Language in Speaking, Reading and Writing,
  - English: Intermediate in Speaking, Excellent in Reading and Writing.
- **Skills And Competencies:**
  - Effectively communicate with others and multi-cultural people & work in a fast-paced constantly changing environment.
  - Understanding of business operations and procedures.
  - Ability to moderate contents and handle data and texts transformation and formulation with documentation process with ability to presenting the information in a concise manner.
  - Efficient IT Skills (Office tools (Word, Excel, PowerPoint, Access, SharePoint, Acrobat PDF) Basic Programming Knowledge (SQL, HTML, Java, C) Cloud Systems (Google Adsense, AWS), Graphics tools (Corel studio, Adobe Premiere/Photoshop), Effective handling Web/E-Commerce Systems (Joomla, Magento, WordPress), Enterprise softwares (HRM, ERP/SAP, CRM).

### **References**

- **Dr. Ali Al-Quran - Supervisor Lecturer At Al Al-Bait University, Mafrq**  
- Jordan, Contact: +962-26297000 - ali.z.al-quran@aabu.edu.jo
- **Mr. Yusuf Butaiha - Administrative Manager At Hayat Pharmaceutical**  
Industrial Company, Amman - Jordan, Contact: : +962-64162607 -  
HR@hayatpharma.com
- **Dr. Samer Al-Hawari – Lecturer At The World Islamic Sciences &**  
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- **Prof. Ahmad Al-Malabeh – Lecturer At Hashemite University, Zarqa –**  
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