

# AMJAD ABU ALROOS



## Contact

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**Linkedin:**

Amjad Abu Alroos

## Languages

Arabic – mother tongue

English – advanced level in English  
(reading, writing, speaking)

## References

- 1- Dr-Abdallah Al-Zoubi  
Email([abdallahb@hu.edu.jo](mailto:abdallahb@hu.edu.jo))
- 2- Dr-Ahmad Alhusban  
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- 3- Dr- Mahmoud Al Qasem  
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## Summary

A confident, multi-skilled & capable accountant with excellent knowledge of finance & accounting procedures. Exceptional analytical problem solving skills & able to provide financial information to all areas of the business whilst ensuring that all management information is accurate, knows enough in Jordanian commercial law to assist companies legally.

## Skill Highlights

- Attention to detail.
- Communication Skills.
- Target Orientated.
- Strong Excel Skills.
- Management Skills

## Experience

**Jordan French insurance company**

July-2021- August-2021

Prepares assets, liabilities, and capital account entries by compiling and analyzing account information . Completed daily cash functions like account tracking , payroll ,and wage allocations ,budgeting , donating and all types of cash and banking reconciliation .

**Farrayeh & Partners Law Office Trainee**

July 2020– September 2020

I learned how to order files, dealt with financial issue and dealt with issue of public shareholding companies.

**Macdonald Kitchen Assistant and Barista**

2016 – 2018

Keeping the working area, kitchen and canteen clean and tidy. Applying hygiene and safety regulations. Maintaining the kitchen equipment, utensils and machinery. Working on the till, taking cash.

## Education

**The Hashemite University**

2016 - 2021

Bachelor's degree Accounting and Commercial Law, Grad 3.21/4

**Al Hussein College School**

2015 – 2016

High School Equivalent, Scientific Stream with grade is good

## Certifications

- 1- Check not to falsify checks, seals and signatures course from the Association of Jordanian Legal Accountants.
- 2- Financial feasibility study for the project course from EDRAK.
- 3- Accounting and Financial Management course from EDRAK.
- 4- Advanced EXCEL Skills course from EDRAK.
- 5- Accountants for labor market using the program Quick books .