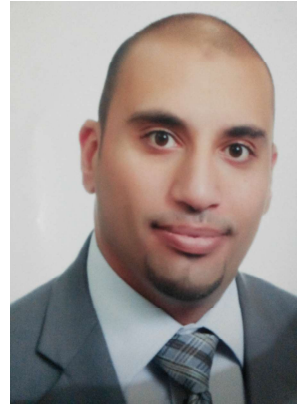


Rami Said Abdel Majeed Abu Jyab



Dear Sir

I would like to apply for suitable financial position take into consideration the intellectual qualities you may be seeking. I would like to give you a brief account of my personal life and qualifications.

I have B.Sc. in accounting in 2004 and have Master degree in Accountant in 2008, and have up to (15) year's experiences for accounting, financial, and administrator works.

Thank you to reciting my C.v, and please feel free for any query.

Best Regards

Rami Abu Jyab

Tel: (Mobile) +962796678865 - +962796236545

Al Huriah St.- Al Muqapleen- Amman, Jordan

Email: ramiabujyab@yahoo.com

Rami Said Abdel Majeed Abu Jyab

Personal Information

Date of Birth: March 9th, 1982

Nationality: Jordanian

Marital Status: Married, with 2 children

Driving License: Yes

Smoke: No

Phone No.: + 962 79 6678865

E-mail: ramiabujyab@yahoo.com

QUALIFICATIONS

YEAR	DEGREE	UNIVERSITY/COLLEGE
2006-2008	Master degree in accounting	The Arab Academy for Banking and Financial Sciences / Jordan
2000-2004	B.Sc. Degree in accounting	Al- Zaytoonah University / Jordan

The COURSES

Course Name	Course Time	Academy	Period
Leadership skill	8 Hours	The Jordanian Pharmaceutical Manufacturing - Jordan	Des 2014
Islamic accounting standards	3 Hours	Jordan Association of Certified Public Accountants- Jordan	Feb 2014
Corporations Evaluation	3 Hours	Jordan Association of Certified Public Accountants -Jordan	July 2013
Leasing	3 Hours	Jordan Association of Certified Public Accountants-Jordan	June 2013
Financing Analyses	15 Hours	Breakeven Point for finance Consulting – Jordan	May 2013
Later of credit	15 Hours	ICC – Vienna	May 2012
Banking Guarantees	15 Hours	ICC – Vienna	May 2012
Financing Analyses	15 Hours	Amman Chimer of Commerce – Jordan	April 2007
Income & seals tax.	15 Hours	Amman Chimer of Commerce – Jordan	March 2006

Last Self Studies

Study Name	Note	last study
JCPA	Self Study	2018
Financing Analyses	Self Study	2017
Income & seals tax.	Work shop	2016
Balance scorecards Cards	Work shop	2015
ERP systems	Self Study	2014
Time management	Self Study	2014
Treasury Management	Self Study	2013

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Rami Said Abdel Majeed Abu Jyab

EXPERIENCES / EMPLOYMENT HISTORY

YEAR	INSTITUTE	CURRENT POSITIONS
Nov. 2018 – Present	The Jordan Steel Co.	Chief Accountant

Assignments:

- Supervising the accounting work since the work of the restrictions and even preparing the financial statements
- Study the internal auditors' observations and analyze the requirements of the external auditors
- Analysis and evaluation of costing and sales position.
- Discuss the tax situation
- Supervision and validation the cash flow and capital requirements
- Assistance management to make decisions.
- Special required reports
- Budgets and deviations analysis.
- Analyzing financial statement
- Prepare the budget for revenue from projects
- Development and the development of professional skills for career staff in the finance department.

YEAR	INSTITUTE	CURRENT POSITIONS
Nov. 2008 – Nov. 2018	The Jordanian Pharmaceutical Manufacturing Co.(JPM)/Jordan	- Head Section of Financing and Treasury

Assignments:

- Supervision and validation All payment terms (Cash ,L/C, CAD, T/T)
- Supervision and validation and completion Banking Guarantees.
- Supervision and validation the cash flow and capital requirements
- Prepare projects cash flow and brief informative summery
- Follow-up with the banks to prepare Loans, bank facilities agreements and Check Bank Contracts.
- Organization, follow-up, Supervision and validation of the financing.
- Supervision and management of financial resources and exploit the implicit credit granting policy coordination.
- Analysis and evaluation of credit risk and collateral trading business.
- Assistance management to make decisions.
- Other objectives:
 - Budgets and deviations analysis.
 - Prepare the budget for revenue from projects
 - Development and the development of professional skills for career staff in the finance department.

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YEAR	INSTITUTE	POSITIONS
Apr. 2016 - Oct. 2017	- Eight Hundred & Twenty Trading Co.	- Financial Manager

Assignments:

- Preparation of financial statements.
- Calculation and analysis Costs.
- Supervision and management of financial resources.
- Financial Planning and company cash flow.
- Evaluation of risk and collateral trading & business.
- Supervision and validation of the accounting.
- Budgets and deviations analysis.
- Support management to make decisions. .
- Interacts with external audit staff to ensure effective and timely completion of audit.

YEAR	INSTITUTE	POSITIONS
2006 – 2008	-Arabian column pipe Co. Jordan	- Head Accounting

Assignments:

- Preparation of financial statements.
- Main responsibilities (Book keeping, bank reconciliation, Credit analysis, preparing trial balance and financial statements)
- Calculation and analysis Costs.
- Budgets and deviations analysis.
- Support management to make decisions.
- Interacts with external audit staff to ensure effective and timely completion of audit.
- Taxing.

YEAR	INSTITUTE	POSITIONS
2005 – 2006	Dimlaj Group - Ramadan Urabi & sons	- Accountant.

Assignments:

- Cost Accounting.
- Calculation and analysis Costs.
- Logistics works.
- Book keeping

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YEAR	INSTITUTE	POSITIONS
2004 – 2005	AL-Bushra Est.	– Accountant.

Assignments:

- Preparation of financial statements.
- Main responsibilities (Book keeping, bank reconciliation, Credit analysis, preparing trial balance and financial statements)
- Calculation and analysis Costs.
- Taxing.

Additional Skills

- Public relations.
- Competent in Account programs (ERP systems)& (Internet, Microsoft office)
- Team work abilities.
- Stress management.
- Strong organization, prioritization.
- Time management.
- Self motivated
- Report writing skills
- Presentation skills
- Communication skills
- Negotiation Skills
- Business development.

Languages

- Arabic "Mather Language "
- English "good level "

References

- Upon request we will support the Direct Mangers contacts .
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