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**Objective:**

Seeking administrative position where I can utilize my skills and experience.

**Education:**

University of Jordan 2016-2020  
Bachelor of business administration, GPA: 3.60 (Very Good).

**Experience:**

Fresh graduated

- Through my years of study I attended several workshop, courses and conference related my field of study.
- Working with the business ambassador's team in cooperation with college deanship.
- Former volunteered at pixels

**Skills:**

- Good interpersonal skills
- Multitasking abilities
- Ability to work under pressure and meet deadlines
- Self-motivated, proactive and able to work with little or no supervision
- Team-work skills
- Communication skills
- Computer skills

**Language:**

Arabic: fluent.  
English: moderate.